

“In the Spirit of Men’s Recreational Hockey”



**WMHL Since 1974**

## **WHITBY MEN’S HOCKEY LEAGUE**

### **CONSTITUTION**

#### **BY-LAWS**

#### **RULES AND REGULATIONS**

September 2009

**Vice President**

Bill Hepburn

**President**

Dave Duggan

**Vice President**

Greg Duke

**Secretary**

Jim Fleming

**Treasurer**

Neil Bocking

**Registrar**

Brad Gauld

**Referee in Chief**

Jim Reid

**Statistician**

Gerry Henderson

**Social Director**

Al Smith

**Past Presidents:** Bill Bottan, Dean Keating, Peter Van Asten, Wayne Walchuk

## VERSION CONTROL

<b>DATE</b>	<b>VERSION</b>	<b>PRESIDENT</b>
October, 1979	V1	
March, 1984	V2	<b>Bill Bottan</b>
March, 1985	V3	<b>Bill Bottan</b>
March, 1986	V4	<b>Dean Keating</b>
June, 1989	V5	<b>P. Van Asten</b>
June, 1990	V6	<b>P. Van Asten</b>
September, 1991	V7	<b>P. Van Asten</b>
September, 1992	V8	<b>Wayne Walchuk</b>
September, 1993	V9	<b>Dave Duggan</b>
September, 1994	V10	<b>Dave Duggan</b>
September, 1995	V11	<b>Dave Duggan</b>
September, 1996	V12	<b>Dave Duggan</b>
November, 1997	V13	<b>Dave Duggan</b>
August, 1998	V14	<b>Dave Duggan</b>
August, 1999	V15	<b>Dave Duggan</b>
January, 2000	V16	<b>Dave Duggan</b>
September, 2002	V17	<b>Dave Duggan</b>
September, 2005	V18	<b>Dave Duggan</b>
September, 2006	V19	<b>Dave Duggan</b>
September, 2007	V20	<b>Dave Duggan</b>
September, 2009	V21	<b>Dave Duggan</b>
February, 2012	V22	Dave Duggan

## SPIRIT OF THE LEAGUE

The Whitby Men's Hockey League is dedicated to promoting men's recreational hockey for the residents of the Town of Whitby. Its aim is to foster, among its members, a spirit of community, friendship, and sportsmanship. The league promotes the game of hockey as a recreational sport for fun and enjoyment.

**WHITBY MEN'S HOCKEY LEAGUE  
EXECUTIVE**

## **CONSITUTION**

### **WHITBY MEN'S HOCKEY LEAGUE**

This organization shall be known as the Whitby Men's Hockey Association operating under the Whitby Men's Hockey League.

The objectives of the Whitby Men's Hockey Association are;

1. to promote, govern and improve organized non-contact hockey in the town of Whitby.
2. to foster among its members, supporters and teams, a general community spirit.
3. to maintain and increase the interest towards the game of hockey.
4. to have and exercise a general care, supervision and direction over the playing interests of its teams and players.

## **BY-LAWS**

The constitution of the Association shall not be altered except at an Annual Meeting and notice of the proposed alternations shall be given to the Secretary, in writing, at least three (3) weeks before the day of the meeting, and he shall forthwith notify the Executive Committee of the proposed changes. The Secretary shall advertise the Annual Meeting at least two (2) weeks prior to the date. An amendment of the Constitution shall be made only at an Annual Meeting and by a majority of the members voting thereon.

**The Association shall consist of:**

- a) Twenty (20) hockey teams in the Town of Whitby who operate under the jurisdiction of the Association and who comply with the requirements of its constitution, by-laws and regulations, in a 10 team young division (40 years plus) and a 10 team older division (50 years plus)
- b) Past Presidents,
- c) Executive Committee (elected and appointed),
- d) Members in good standing.

The following executive shall assume office in the best interest of the league; carry out duties to the best of their abilities without personal liability whatsoever.

- a) *The Board of Directors*: shall consist of ten (10) members in good standing including the executive committee, past president and one representative of the over fifty division (VP).
- b) *The Executive Committee*: shall consist of the President, 2 Vice- Presidents, Secretary, Treasurer, Registrar, Referee-in-Chief, Social Director, and Statistician.
- c) The Executive shall be elected by ballot at the Annual Meeting and serve a two (2) year term per office. The committee will be split in 2 groups for election purposes so that the league will always have experienced members
  - a. President, Vice President over 40, Referee-in-Chief and Statistician
  - b. Vice President over 50, Registrar, Treasurer, Secretary and Social Director.

## **POSITIONS**

### **PRESIDENT**

The President, within the jurisdiction of the Association, shall have all the powers of the President of the League and, without limiting the generality of the foregoing, shall have the powers to:

- a) Sign as signing officer for the Association.
- b) Preside at all meetings.
- c) Exercise the powers of the Executive in case of emergency.
- d) Sit on all committees as an ex-officio voting member.
- e) Obtain ice contract with the Town of Whitby.
- f) Maintain the Constitution.
- g) Oversee activities of the Executive.
- h) Provide two (2) weeks notice of the General Meeting.
- i) Maintain public relations with the Town of Whitby, minor sports and service groups within the area.
- j) Ensure league contacts are listed with the Town of Whitby (Arena).

### **VICE-PRESIDENT**

In the absence of the president or in the event of his inability to act, the Vice-president shall have and exercise all powers of the President and shall at all time be an ex-officio voting member of all committees. Further, the Vice-President shall have the responsibility to:

- a) Oversee the operation of the League.
- b) Appoint Team Representatives as deemed necessary, to assist in the operation of the League, and shall have the authority to dismiss a Team Representative deemed incompetent.
- c) Have the authority to enforce the Rules, Regulations and Procedures established by the Hockey Association.
- d) Oversee Registration procedures.
- e) Oversee Championship procedures.
- f) Sign as signing officer for the association.
- g) Suspend players, subject to ratification at the next Executive Committee meeting and to communicate with referees-in-chief.
- h) Maintain and control Trophies and Trophy case.

- i) Back-up President in his absence.
- j) Obtain and deal with Sponsors.
- k) Obtain and control sweaters/socks.
- l) Obtain insurance for league.

### **REFEREE-IN-CHIEF**

The Referee-in-chief shall:

- a) Appoint the referees for all League games.
- b) May appoint assistants and have the authority to dismiss an assistant deemed incompetent.
- c) May delegate his authority to an assistant.
- d) Appoint a referee other than on the list only when he cannot secure the service of one or for special reasons considered in the interest of the Association.
- e) Have the authority to dismiss a referee deemed incompetent.
- f) Authorize payment of referees.
- g) Oversee the appointment of timekeepers for all scheduled League games.
- h) Ensure that the supplies of pucks are available for each game.
- i) Foster and aid the timekeepers with advice as to satisfy the demands of the Association.
- j) Ensure that game sheets are available for each game.
- k) Have the authority to dismiss a timekeeper deemed incompetent.
- l) Authorize payment of timekeepers.
- m) Maintain Rules and Regulations.
- n) Enforce Rules and Regulations, and the Spirit of the League.
- o) Inform players of suspension due to penalties/misconduct.
- p) Provide complete season game schedule.
- q) Monitor penalty minutes and misconducts.

## **SECRETARY**

The Secretary shall:

- a) Perform all general secretarial duties, attend all meetings designated by the President, and relieve the Executive Committee of all routine details whenever possible. Keep meeting minutes.
- b) Maintain Operating Manual.
- c) Report to the Executive Committee on such matters that they so direct, and on other matters he feels to be of importance. He shall publish the notice of the Annual Meeting at least two (2) weeks before the meeting and notify each member of the Association in writing.
- d) Notify the Executive Committee and other hockey personnel deemed necessary of the time, location and date of meetings.

## **TREASURER**

The Treasurer shall:

- a) Work in close co-operation with the registrar co-coordinating the player registration, receiving, and certifying all player Applications.
- b) Be one of three signing officers of the Association.
- c) Keep a record of all monies received and disbursed; shall deposit all monies in the Bank; shall make all disbursements by cheque.
- d) Present at each Annual Meeting, a report of the year's operations and duly audited financial statements.
- e) Have the books audited annually.

## **REGISTRAR/ASSISTANT REGISTRAR**

The Registrar shall:

- a) Ensure that all participants have signed a registration waiver form, received the registration fee and sweater fee and submitted the fees to the Treasurer.
- b) Maintain an up-to-date Team List, indicating the name, address, and telephone number of all League participants.
- c) Provide replacement payers in the event that a player quits, dismissed, or injured.
- d) Establish equalized teams to the best of his ability with direct approval by the Board of Directors.
- e) Manage and maintain a spares list.
- f) Authorize spares for payoffs.

## **SOCIAL DIRECTOR/ASSISTANT DIRECTOR**

The Social Director shall:

- a) Administer all social activities for the League.
- b) Budget and organize the annual dance.
- c) Book the hall, prizes, and refreshments, DJ, and Licence for event.

## **STATISTICIAN**

The Statistician shall:

- a) Monitor penalty minutes and misconducts and provide copies of game sheets to Referee-in-Chief.
- b) Compile, report, and maintain league statistics.
- c) Ensure standings are posted at arena weekly.
- d) Maintain website with all league statistics and league information.

## **IMMEDIATE PAST PRESIDENT**

The Immediate Past President shall:

- a) Participate in the deliberations of the Whitby Men's Hockey League, acting in an advisory capacity.
- b) Will vote only in a tie-breaking decision.

## **TEAM REPRESENTATIVE**

The Team Representative shall:

- a) Represent team as on ice team captain and appoint 2 assistants.
- b) Manage team.
- c) Assign sweaters and numbers to players.
- d) Inform Registrar of number for each player.
- e) Enforce Rules and Regulations, and Spirit of League.
- f) Attend Annual General Meeting.
- g) Provide player ratings for draft.
- h) Monitor attendance of players.
- i) Ensure only members in good standing play.
- j) Uphold alcohol policy and enforce league position.
- k) Collect and maintain all sweaters and socks for team assigned to.

## **EXECUTIVE COMMITTEE**

The Executive Committee shall:

- a) Consist of the Executive Committee as outlined.

## **EXECUTIVE COMMITTEE DUTIES**

The Executive Committee shall:

- a) Have control of the affairs of the Association and shall have the power to fill any Vacancy, which may occur in its number on an interim basis, and to amend the rules and the regulations of the Association.
- b) Ensure that each team consists of one (1) goalie and eleven (11) skaters.

## **FINANCIAL EXPENDITURES**

- a) All expenses must be approved by a majority of the Executive before payment .
- b) The executive has the power to approve for payment for all reasonable and fair priced items as necessary to the League.
- c) Cheques issued on behalf of the Whitby Men's Hockey league must be signed by the Treasurer and one of the following: President, or Vice-Presidents.

## **RULES COMMITTEE**

*Consists of:* President/Referee-in-Chief and Vice-Presidents.

*Function:* Report to Executive regarding rule changes, referees, player alterations, etc.

## **REPRESENTATIVE COMMITTEE**

*Consists of:* President/Vice-President, Referee-in-Chief and Vice-President.

*Function:*

- Meet once every eight (8) weeks with Team Captains for player input to League. The Executive will review the suggestions, if any, put forth by league members.
- Support the Spirit of the League, all Rules and Regulations.

## **MEETINGS**

- a) The Annual Meeting of the Association shall be held prior to final pay-offs for the season.
- b) All meetings of the Executive Committee shall be at the call of the President, except as outlined under item © below.

- c) At the request of three (3) Directors, the President shall call an extraordinary meeting of the members. The meeting duly called for that purpose, is effective only until the next Annual Meeting.
- d) A quorum for the Executive meetings shall consist of a majority of the members of the Executive.
- e) The President shall call regular meetings of the Executive.

## **MEMBERSHIP**

- a) A member for the current hockey season is confirmed as Charter Members with no other special privileges.
- b) All members must be residents of the Town of Whitby.
- c) Injured players replaced by a temporary player will have first right to return the next season, and the temporary player is put on the top of the waiting list.

**Note:** In the event of a shortage of players, outside applicants may be substituted, however, the Town of Whitby residents must be given priority.

- d) All new members are selected on a first-come first-serve basis, with the exception given to the Town of Whitby residents as they will always have priority over non-residents.
- e) Members moving out of the Town of Whitby may remain as members and continue to play hockey subject to the following conditions:
  - Must have played for two (2) or more seasons.
  - Must be in good standing with the League.

## **REGISTRATION AND FEES**

All players (regular and substitutes) applying shall:

- a) Sign and agree to the terms outlined on the registration form.
- b) Pay the registration fee indicated.
- c) Registration forms and fees shall be designed, written and approved by the League Executive.

## **ATTENDANCE**

- a) Each player should try to attend all games.
- b) If a player is unable to attend any game he should notify the Team Captain at least three (3) days prior to game day.
- c) The Team Representative will request replacement players from the Registrar when a player quits or is injured.
- d) Failure to comply with any of the above could result in suspension.
- e) Players who miss three (3) consecutive games or are habitually absent may, at the opinion of the Board of Directors, can be removed from the team to the substitute list. This should be monitored by the team representative, and will be upheld by the executive committee.